



DWIGHT
SEOUL

Bus Service & Transportation

Updated May 2024



Important Note to Parents

- **Eligibility:** Only students registered for Dwight Seoul's transportation services are permitted to use the bus.
- **Seat Assignment:** Seats are limited and are assigned on a first-come, first-served basis. Once capacity is reached, additional registrations will be placed on a waitlist
- **Behavior Expectations:** Students must follow the instructions of the bus drivers and monitors at all times.
- **Conduct on the Bus:** Students should help maintain a clean and orderly environment on the bus to ensure a pleasant journey for everyone.
- **Health Monitoring:** Parents using the morning bus service are responsible for monitoring their child's health. Students exhibiting illness should not use the bus or attend school until they have consulted with a healthcare provider.
- **Bust Stop Protocol:** For morning pickups, parents should accompany their children to the bus stop and remain until the child has boarded the bus safely.



Bus Routes and Stops

- Bus A: Gangnam – Ichon
- Bus B: Itaewon – US Bas - Yongsan
- Bus C: Yongsan - Gongdeok
- Bus D: Ilsan
- Bus E: Shindaebang – Moonrae - Mokdong
- Bus F: Sungbuk – City Hall - Seosomun
- Bus G: Seoul Station – Yongsan - Mapo



Bus Routes and Stops

- Bus H: Yeouido – Sangam
- Bus I: Shindang – Hannam - Yongsan
- Bus J: Pyungchang - Hongeun
- Bus K: Ilsan - Wondang
- Bus L: Gaepo – Seocho
- Bus M: Jamsil – US Base - Yongsan
- Bus N: Cheongna – Magok - Gayang

*Routes are subject to change



Bus Registration Form

- [Download the form here.](#)
- Please submit the form to Ms. Julie Kim, Dwight Bus/Transportation Coordinator, at jkim@dwight.or.kr
- If a seat is not available, an alternative route may be considered or the request may be placed on a waitlist.



Morning Routine

- Students must be at designated bus stop on time.
- To ensure our bus schedule remains on time and transportation times are minimized, please be advised that bus drivers will wait at each stop for no more than one minute.
- Should your child miss the bus, it will be necessary for parents to arrange alternative transportation to school for that day.
- Students should proceed directly to the Dwight School Seoul playground and field upon exiting the bus at the school each morning.
- In the event of inclement weather, or poor air quality, students will be directed by teachers to an indoor space where they can unwind and engage in activities until classes begin.



Afternoon Routine

- Buses depart from Dwight at 15:30 sharp.
- For students in after-school extracurricular activities, buses leave at 16:45.
- If the student misses the afternoon bus, parents must arrange transportation home.
- Should a taxi be necessary, parents are responsible for all fees. The taxi will be chosen by our Bus Coordinator, Ms. Julie Kim.
- Please inform Ms. Kim in advance by emailing jkim@dwight.or.kr whenever your child will not be taking the bus home from school.



Change of Address

- Bus stops are strategically placed near the highest concentration of Dwight families.
- Change of address information should be emailed to the Bus Coordinator, Ms. Kim, at jkim@dwight.or.kr, providing two-weeks notice for a new pick-up location.
- Dwight Seoul cannot guarantee a seat on the new bus route; however, we will strive to accommodate the change.



Alternate Bus Stop Form

- For security reasons, Dwight Seoul requires students to ride their designated bus. Riding an alternative bus requires special approval.
- To obtain approval, both Dwight's Bus Coordinator and the student's parent or guardian must complete and sign the Alternate Bus Stop Form. [Download the form here.](#)
- Follow instructions on the next page.

Alternate Bus Stop Form

Instructions

- Download and complete the Alternate Bus Stop Form
- Submit the signed form to the Bus Coordinator's office (#115) before 13:00 on the day the transfer is needed. Or email a scanned copy of the form to jkim@dwight.or.kr.
- The Bus Coordinator will evaluate the request based on availability and issue a confirmation.
- If approved, the Bus Coordinator will sign the form and provide it to the student.
- The student must present the signed form to the bus monitor or bus driver.

Note: Approval for the transfer is contingent upon available seating.



Single Bus Pass

- Dwight students may purchase a Single Bus Pass for a one-time, one-way journey.
- The Pass costs KRW10,000, is non-refundable, and valid only on existing Dwight Seoul bus routes.
- The Pass may be purchased at the Bus Coordinator's office located on the first floor, room #113.
- [Download the Single Bus Pass form here.](#)



Single Bus Pass

Instructions

- Submit 10,000 KRW and a signed form to the Bus Coordinator's office (Room #113) by 13:00 on the day the pass is required.
- The Bus Coordinator will evaluate the request and decide based on seat availability and receipt of payment.
- If approved, the Bus Coordinator will sign the form and issue a Single Bus Pass to the student.
- The student must present the Single Bus Pass to the bus monitor or bus driver.

Parents will be notified of their student's designated pick-up and drop-off times and locations before the school year begins.



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Thank you!